



FACILITIES COMMITTEE

MEETING MINUTES

Date: September 03, 2013

Time: 9:30a.m. – 11:00 a.m.

Location: Griffin Gate 60-180 A

PRESENT: Agustín Albarrán, Kurt Brauer, Esau Cortez, Alex Diaz, Tim Flood, Zack Gianino, Chris Hill, Ingrid Jayne, Beth Kelley, Lisa Ledri-Aguilar, Julie Middlemas, Genie Montoya, Michael Reese, Priscilla Rodgers, Jim Spillers, David Steinmetz, Denise Schulmeyer, Reyna Torriente, Christina Tafoya, and Katrina Vander Woude

ABSENT: Jeff Baker, Steve Baker, Patrice Braswell-Burris, Joel Castellaw, Ken Emmons, Dale Switzer, and Debbie Yaddow

RECORDER: Stephanie Rodriguez

OPENING INTRODUCTION AND SUMMARY BRIEFING:

Call to order at 9:36 a.m. Ken Emmons, Director Campus Facilities, Operations, and Maintenance, was unable to attend. Tim Flood will present agenda items and substitute in behalf of Ken Emmons co-chair. Chris Hill will discuss preparation of accreditation.

Introductory of member attendance.

Additional agenda items are to be discussed the Pool and Bldg. 60 Student Center microwave.

REGULAR AGENDA ITEMS

ACCREDITATION (OCTOBER VISIT):

Chris Hill explained the accreditation process and preparation for the site visit. The Self-evaluations form is on the Accreditation website and a suggestion from Chris Hill is to review Standard 3B –Facilities Resource. Chris and Tim reviewed possible accreditation questions and evidence with the committee

Accreditation site visit is October 14-16, 2013; you may want to review Standard 3B –Facilities Resource, FMP, physical resources, and equipment. Questions #20-30 are initialized because they are specifically related to distance education. Chris will email questions to the committee.

Please make sure to clear schedules that week, so we can be available the week of accreditation if we are called.

PROP R AND V CONSTRUCTION BOND PROGRAM 2013:

Gafcon will provide a monthly project synopsis. These items will be addressed at each meeting for all capital projects. We will post them after each meeting on the facilities website along with meeting minutes. Gafcon's Prop V is Program Manager is Katy Wright, Grossmont College Senior Project Manager is Jim Davies, and Cuyamaca College Senior Project Manager is Aaron Golde.

-Architect Selection Process

The architectural selection process is still underway; all day interviews are scheduled for September 2 & 6, 2013. The District solicited requests for qualification for architects. The committee's first task was to review the proposals submitted and then narrow it down to a smaller pool of 15 firms for in person interview and presentation. The interview process will then narrow the 15 firms down to 8 firms that will be qualified to submit proposals for

forthcoming projects. As projects start, college and task force representatives will be involved in the final architect selection process for each project.

-Environmental Impact Report

An update to the Environmental Impact Report (EIR) is forthcoming. This is a highly sensitive public document which allows the public to respond to concerns regarding our capital plans and their impacts on the environment and the surrounding communities and the district working to mitigate any negative impacts. An example was new work was prevented on the hill slopes during the gnatcatcher nesting season.

COLLEGE SCHEDULE MAINTENANCE:

In preparation, we need to submit to the state our schedule maintenance. Tim announced that he is proud of the re-roofing repairs project recently completed. The college will be receiving schedule maintenance funds for the first time in many years, the estimate about is \$215,000. The funds will be distributed between both campuses.

We will prioritize projects and remove projects that are a part of the FMP:

- Roof repairs for patching
- ADA walkway near 500s area (*remove*)
- HVAC in the 500s (*remove*)
- HVAC in the 300s (*recommendation*)

Recommendation for HVAC repairs on 300s north which is due to the life expectancy will not last for another 5-8 years. Portions of the building are currently not occupied, so the impacts will be minimized and once the repairs have been implemented the college will be able to utilize the space. The pool boiler and filter system will need to move up the list of priorities for repairs. We will use schedule maintenance and 41 funds for projects.

We will be receiving equipment replacement funds \$215,000 and divided between both campuses.

Tim asked the committee about HVAC repair recommendation. The committee agrees to move forward.

DESIGN GUIDELINE TASK FORCE:

Task Force meetings will be set up to review new building design standards for Prop V improvements consisting of Finishes, Signage, Plumbing, Mechanical, Technology, Acoustics, Electrical, Lighting, Landscape, Civil, Space Standards, Hardware, Security, Roofing and Moisture Intrusion.

We have a request that members from this committee be a part of the design standards task forces. We need a small group consisting of a dean, a supervisor, classified staff member, faculty, and Director of Operations. Volunteers are Mike Reese- Dean, Kurt Brauer –Supervisor and Sue Gonda (requesting faculty members), Vaunettee – DSPS / Student Services, Denise Schulmeyer , James Duddy- HVAC techn., Dale Switzer – Electrical, Joe Balestreri – Operations, Ken Emmons – Director of Operations, Brian Nath (select technical staff), Dave Steinmetz – AV staff, Tim Flood – Dean of AV, John Stevens or Denise Schulmeyer.

Zack asked if student member can participate in these task forces. Tim said he will make the suggestion to Dale Switzer.

CONSTRUCTION PROJECTS UPDATES:

Baseball / Softball Field Reconstruction:

Task force met to discuss issues with irrigation and ground cover and make recommendations to resolve the problems. The irrigation shut off valves are extremely old and buried 3ft. under the playing surface. There is a need to look into options to reconstruct both fields with grass, artificial turf material or combination of materials that will use less water and deduce rodent infestation issues. The task force will research how athletes feel about playing on artificial turf and what they would prefer as well as potential injuries. The task force will review cost impacts, scheduling and turf options and then provide a recommendations and information to the Facilities Committee.

Building 60 Student Center Lounge Flooring:

The current carpeting in the lounge area is light and is located directly across from the food service which has resulted in food and drink stains. The students find this area to be a very comfortable place to occupy. The carpets have been professional cleaned 4 times within the year. The new proposal is to replace the carpet with vinyl rubberized flooring. The estimated remodel can take about a week. The rubberized flooring is for sound attenuation, is a green product, maintenance friendly, and extremely durable with an estimated life span of 40 years. If the use of this product proves to be successful this could be one of the floor options proposed for future classrooms. A suggestion from the committee was for future projects to look into furniture that has cup holders.

Ceramic Yard Upgrades Phase II:

Safety concerns have been addressed based on the insurance provider's recommendations. The project is 95% completed with only the installation of the (3) energy efficient gas kilns remaining. This project has been very successful due to the involvement of the taskforce consisting of the department dean, department chair, the director, VP, architects and classified staff.

Pool:

Jim mentioned an email from a faculty member, pool instructor, when there is high usage occurring the gutter water returns back into the pool. The instructor mentioned high volume of bee stings. Tim mentioned he would like to look into the pool skimmer filtration device and discuss how to operate the equipment. A suggestion was made that the lifeguards could possibly assist with pool skimmer equipment. Tim would like to arrange a meeting with Jim Spillers and the instructor to address this issue.

Building 60 Student Center Microwave:

ASGC received a complaint from a student that there are not enough microwaves. There is only one microwave for approximately 20,000 students. Can we look into a process to get an additional microwave? The college is proposing to add an additional microwave at the forthcoming condiment bar at Sodexo. The only restriction would be if there is not enough electrical power available at the proposed location. Ken will meet with ASGC to discuss further.

Please read 3B on planning website in preparation for Accreditation.

Meeting Adjourned: 10:53 a.m.

Next meeting will be held on October 1, 2013, 9:30 – 11 a.m., Griffin Gate-A

The Power point presentation and meeting will be posted.

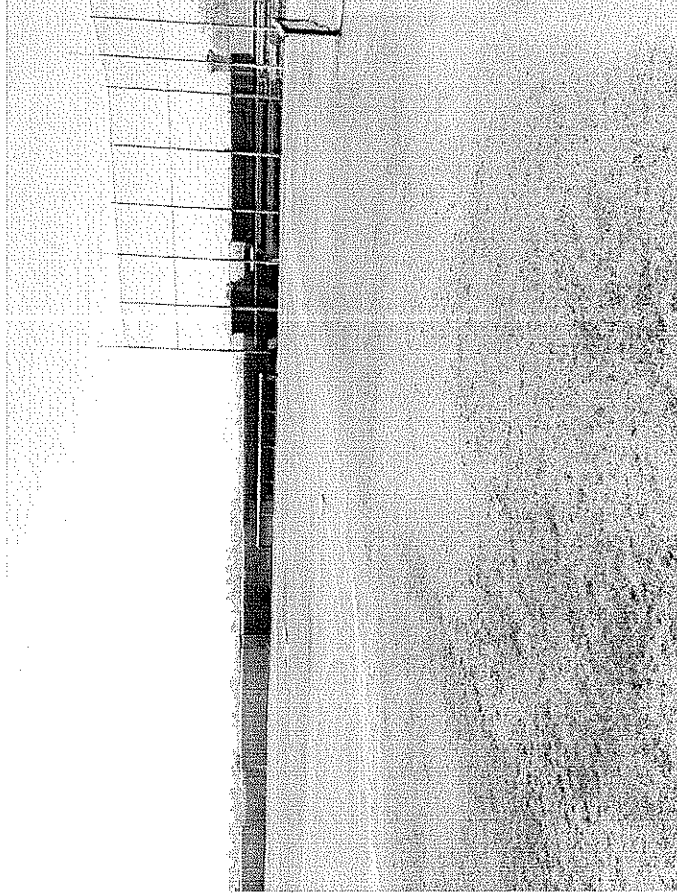
Baseball & Softball Athletic Fields Reconstruction

Google Aerial View



Baseball & Softball Athletic Fields Reconstruction

Proposed Options: (1) Complete new grass fields, (2) Partial grass & artificial turf and (3) All artificial turf



- Irrigation coverage inadequate
- Irrigation control valves located in center of fields
- Irrigation control valves located 3 feet below grade
- Rodent infestation (ground squirrels & rabbits)
- High cost of water for irrigation

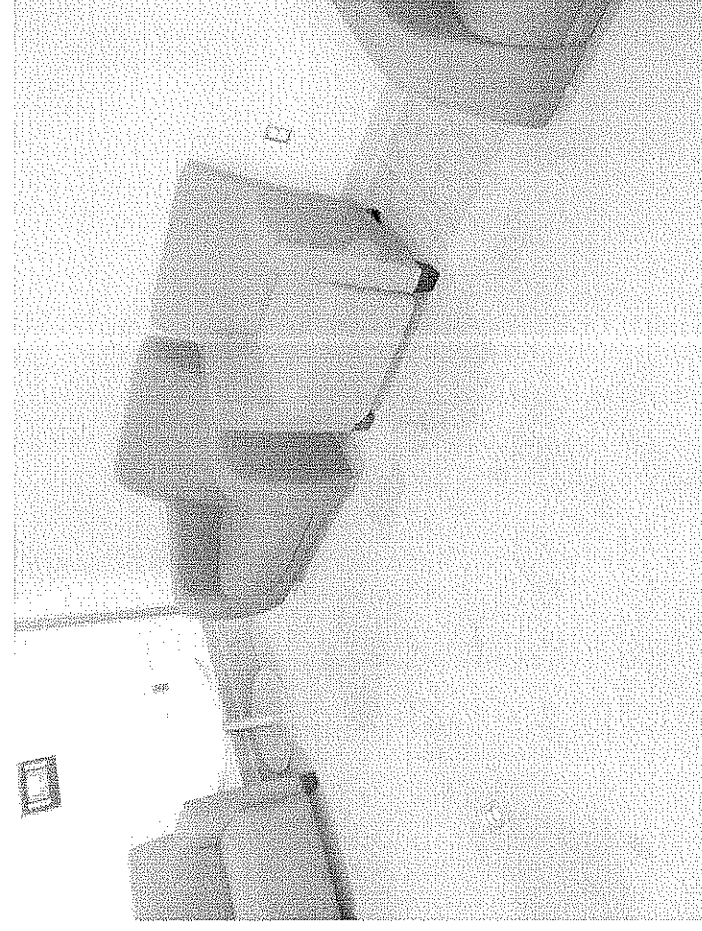
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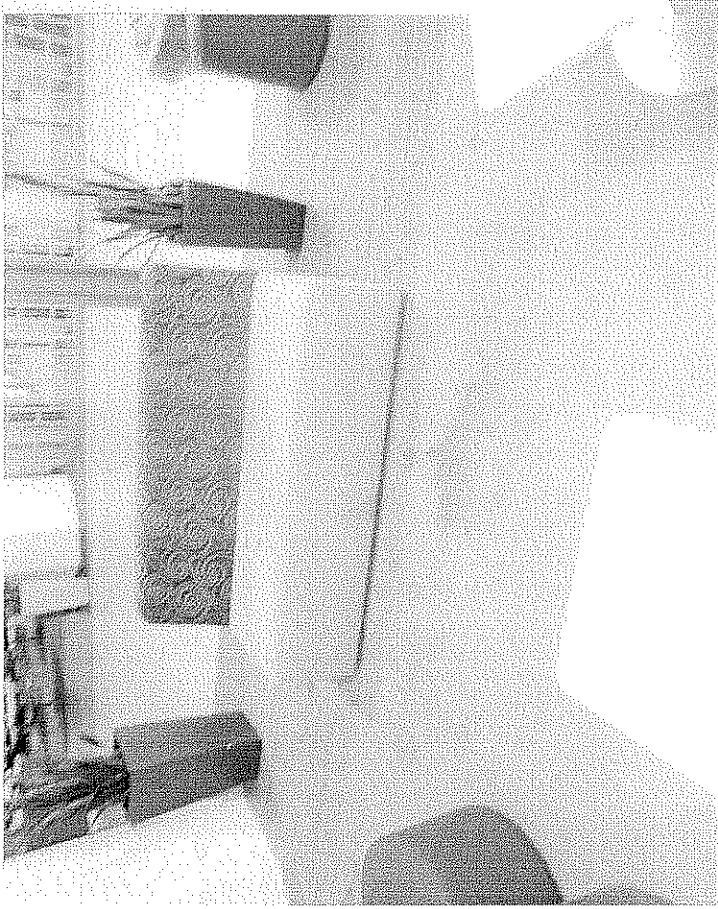


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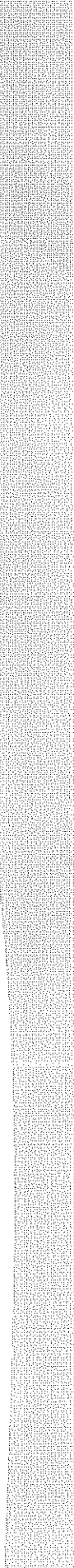
Griffin Center Re-flooring Project



Activity Lounge



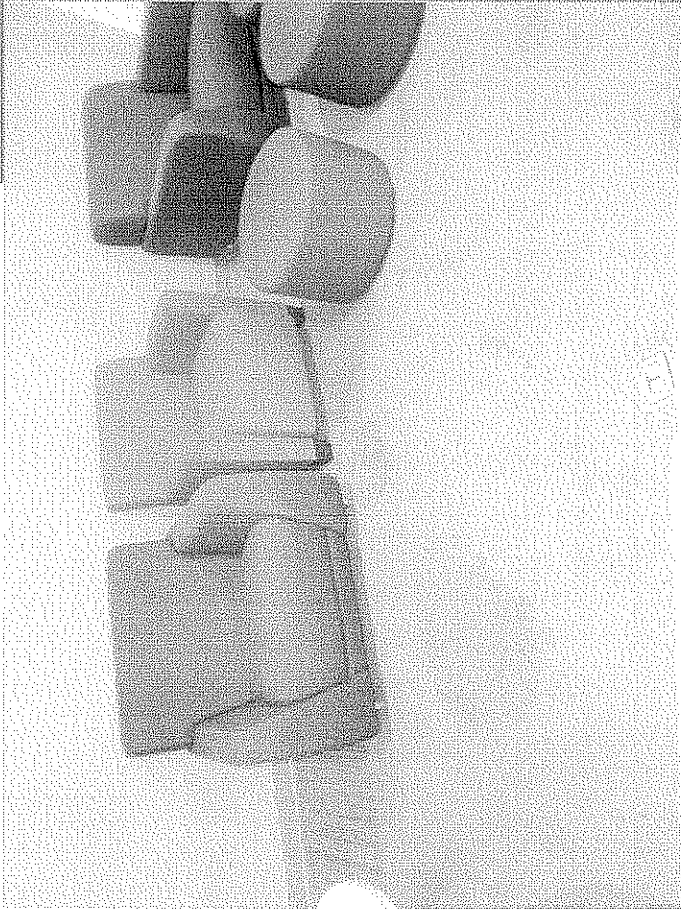
Activity Lounge



Griffin Center Re-flooring Project



Activity Lounge

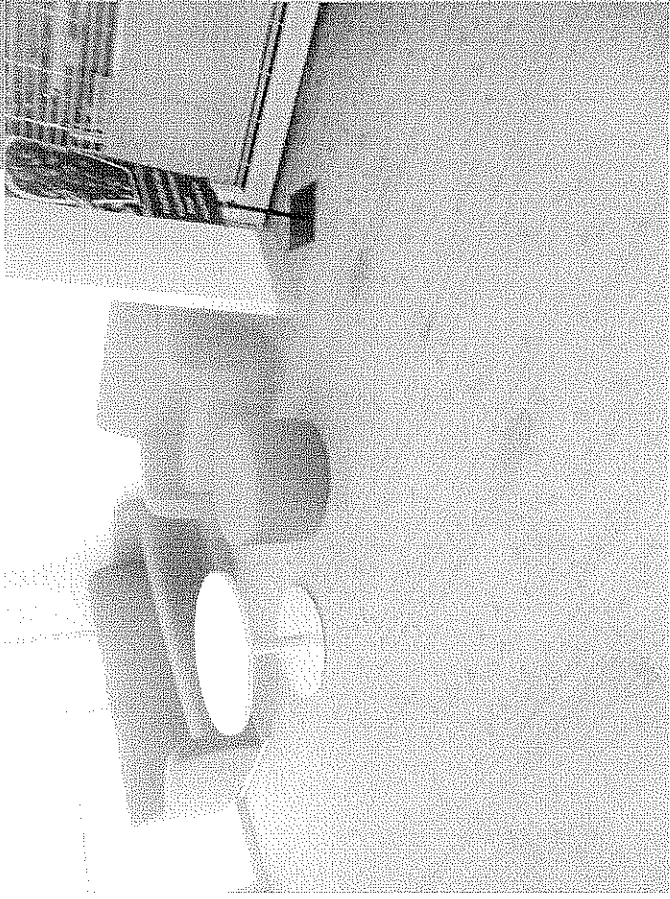


Activity Lounge

Griffin Center Re-flooring Project

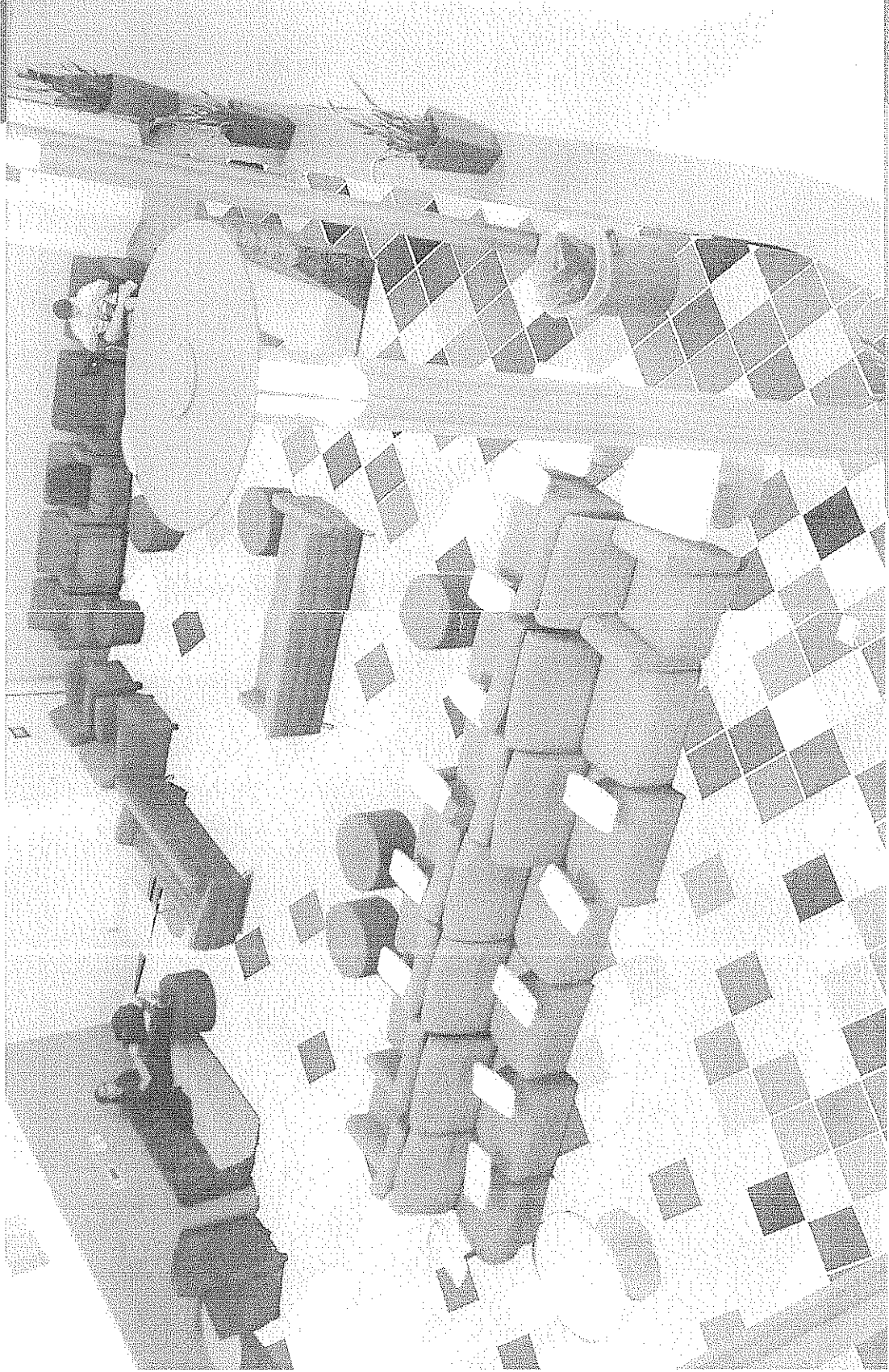


Gaming Area



Java Market Lounge

Griffin Center Re-flooring Project



PROPOSED NEW VINYL FLOORING

Ceramics Yard Phase II (95% Completed)



New awning, energy efficient electric kilns and heavy duty shelving



New awning & student lockers

Ceramics Yard Phase II (95% Completed)

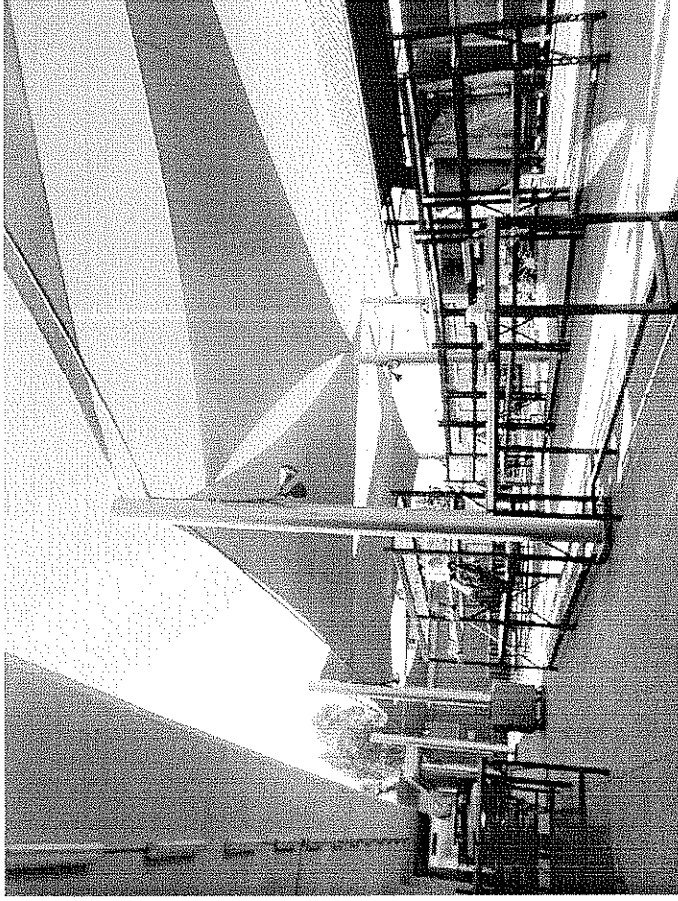


New student lockers & work tables
Clear ADA path of travel

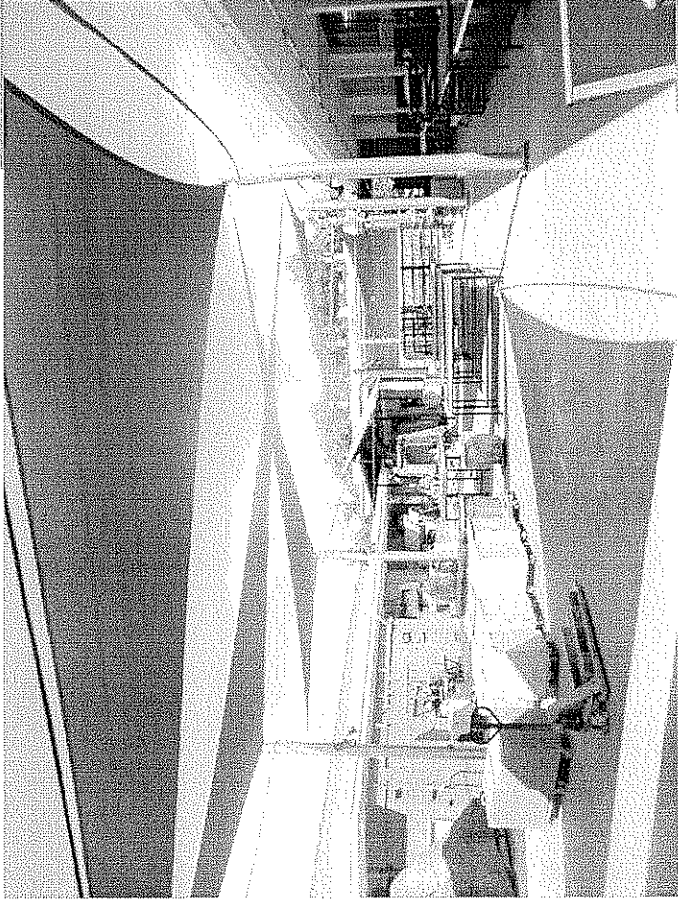


New sun shade sails
Unobstructed clear sight for instruction

Ceramics Yard Phase II (95% Completed)



New sun shade sails & heavy duty shelving



New sun shade sails